Friends of Shortlanesend School

**Parent Teacher Association**

# Registered Charity No. 1106602

## ANNUAL GENERAL MEETING

**Monday 16th October 2017**

# To be held in the School at 5.30pm

## AGENDA

##### Ordinary Business

Apologies for absence

Minutes of the 2016 General Meeting

Matters arising from the Minutes

Chair’s Report for 2016/17

Treasurer’s Report for the year ending 31st Aug 2016

Election of Officers and Trustees of the Committee

Chairman

Secretary

Treasurer

Other Officer(s)

Ordinary Committee members

Move to amend the constitution

**Any Other Business**